

**NOTES OF THE ANNUAL MEETING OF ASHBY DE LA LAUNDE AND BLOXHOLM WITH TEMPLE BRUER AND TEMPLE HIGH GRANGE PARISH COUNCIL HELD ON 20 May 2019**

**Present:**

Mr R Walker, Mr I Douglas, Mr W Lawrence, Mrs A Douglas, Mrs M King

**Actioned by:**

**Also present:**

Mrs V Smith (Clerk), Cllr R Kendrick, Cllr S Clegg, Mrs J Wilkinson, Mrs L Reilly

19/26 I Douglas was elected as Chairman of the Parish Council and R Walker agreed to be Vice Chair.

19/27 J Wilkinson was co-opted as Parish Councillor.

19/28 All councillors completed Acceptance of Office Forms.

**The meeting was closed at 7.31 pm for Cllr Clegg and Cllr Kendrick's reports and opened at 8.00 pm.**

**19/29 Chairman's remarks**

The Chairman welcomed everyone to the meeting.

**19/30 Apologies for absence**

No apologies.

**19/31 Declarations of interest in accordance with the 2000 Local Government Act**

There were no declarations of interest.

**19/32 Requests for dispensations**

No requests for dispensation.

**19/33 Notes of the last meeting**

The notes of the last meeting on 20 March 2019 were agreed as correct and signed by the Chairperson.

**19/34 Clerk's report on matters outstanding.**

The Clerk displayed a report on matters outstanding and explained its content.

**19/35 Financial Matters**

**19/35/01 Income And Expenditure Sheet**

The income and expenditure sheet and reconciliation for 20.05.19 were viewed by councillors and explained by the clerk.

**19/35/02 Review of Financial Regulations and Risk Assessment**

The Financial Regulations and Risk Assessment were reviewed and no changes were required.

**19/35/03 Approval of accounts for 2018/19**

The clerk presented a summary of the accounts for 2018/19 which were approved by the council and signed by the Chairman.

**19/35/04 Completion of Annual Return**

It was resolved to apply for exemption from the external audit. This Certificate was signed by the Chairman and Responsible Financial Officer. The Annual Internal Audit Report was viewed.

**19/35/04/01 Annual Governance Statement**

The Annual Governance Statement was completed and approved by the Council. Chairman and Clerk signed statement.

**19/35/04/02 Accounting Statement**

The Accounting Statement was approved by the Council and signed by the Chairman.

**19/35/05 Payment Of Cheques**

The following cheques were approved and signed:

Ashby Village Hall Rent and Grant	£1020.00
V C Smith – Salary	£558.58

St Mary's Church, Bloxholm – Grant	£150.00
St Hybald's Church, Ashby – Grant	£300.00
Bloxholm Recreation Room – Grant	£550.00
Citizens Advice Mid Lincolnshire – Grant	£100.00
LALC – Subscription	£229.86
Cash – Book Token for Internal Auditor	£35.00
V C Smith – flowers for J Wilkinson	£35.79

It was noted that the following cheques had been paid between meetings:

Autela Group Ltd – Payroll	£47.00
Lincolnshire County Council – SID	£1640.00

A request for a donation from CAB was considered and £100 donated.

It was resolved to give a donation of £50 to British Red Cross.

**19/35/06 Appointment of Auditor**

David Mellor was appointed as internal auditor.

**19/36 Planning Matters**

**19/36/01 Planning Applications**

**Ref 19/0467/FTP PATH Section 119 of the Highways Act 1980 – Diversion of Restricted Byway Temple Bruer No 4**

This application had been considered between meetings and no comments made.

**Ref 19/0407/OUT Outline application for the erection of 2No detached dwelling (with all matters reserved) The Old Vicarage 1 Main Street Ashby De La Launde**

Clerk to make the following comments:

"Please note that it is dark in that area – is a street light required? There is no footpath in this area. We hope that you will take note of any tree preservation order in place."

**19/36/02 Planning Approvals**

**Planning Application Ref 19/0277/HOUS**

Erection of outbuilding to form workshop, store and plant room and south facing pv panels on Roof Ashby Walled Garden Heath Road, Ashby

Approval was noted.

**19/37 Correspondence**

General correspondence noted.

**19/38 Date of next meeting**

Next meeting 17 July 2019.

The meeting closed at 8.54 pm.

Signed .....

Date .....